

FINANCIAL SOFTWARE IMPLEMENTATION AND DATA MIGRATION CONTRACT

This Agreement (the "Agreement") is entered into as of _____ day of _____, 20_____, (the "Effective Date") by and between:

Service Provider: _____, with a principal place of business at _____ (hereinafter referred to as the "Consultant"),

and

Client: _____, with a principal place of business at _____ (hereinafter referred to as the "Client").

1. SCOPE OF SERVICES

The Consultant agrees to perform the following accounting system setup and data migration services (the "Services"):

- System Setup:** Configure and implement the _____ accounting software environment in accordance with the Client's business requirements.
- Data Migration:** Extract, clean, map, and migrate historical financial data from the Client's legacy system, _____, to the new system.
- Verification & Reconciliation:** Perform post-migration reconciliation to ensure data integrity and balance accuracy as of _____.
- Training & Handover:** Provide _____ hours of system training to designated Client staff members.

2. FEES AND PAYMENT TERMS

- Total Fee:** The Client agrees to pay the Consultant a flat fee of _____ for the completion of the Services.
- Payment Schedule:** Payments shall be made in installments according to the following milestones:
 - Initial Deposit (due upon signing): _____
 - Upon completion of system configuration: _____
 - Upon successful data migration and reconciliation: _____
 - Upon completion of training and final handover: _____
- Invoicing:** Invoices shall be paid within _____ days from the date of invoice receipt.

3. CLIENT RESPONSIBILITIES & DATA ACCESS

- The Client shall provide the Consultant with timely and complete access to all legacy database systems, financial records, chart of accounts, and administrative credentials necessary to perform the Services.
- The Client designates _____ as the primary point of contact for project approvals and system decisions.
- The Consultant shall not be held liable for project delays resulting from the Client's failure to provide required data or system access in a timely manner.

4. CONFIDENTIALITY AND DATA SECURITY

- The Consultant acknowledges that in the course of performing the Services, they will have access to sensitive financial,

proprietary, and personal data of the Client.

2. The Consultant agrees to maintain the absolute confidentiality of all Client data and shall not disclose, copy, or distribute any financial information to third parties without the prior written consent of the Client.
3. The Consultant shall implement reasonable technical and organizational security measures to protect the integrity and confidentiality of the Client's data during the migration process.

5. TERM AND TERMINATION

1. **Term:** This Agreement shall commence on the Effective Date and shall remain in effect until the Services are completed, or until terminated in accordance with this Section.
2. **Estimated Completion Date:** The parties estimate that the Services shall be completed on or before _____.
3. **Termination for Convenience:** Either party may terminate this Agreement by providing _____ days written notice to the other party. Upon termination, the Client shall compensate the Consultant for all services performed up to the date of termination.

6. GOVERNING LAW AND DISPUTE RESOLUTION

This Agreement shall be governed by, and construed in accordance with, the laws of the State/Country of _____. Any disputes arising out of or in connection with this Agreement shall be resolved through amicable negotiation, failing which they shall be submitted to the exclusive jurisdiction of the courts located in _____.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

For the Consultant:

For the Client:

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date