

PROGRESS PAYMENT RECEIPT

Company Logo / Stamp

Receipt No: _____

Date: _____

Project Ref: _____

RECEIVED FROM (CLIENT)

Name:

Address:

Contact:

RECEIVED BY (PAYEE)

Company:

Address:

Contact:

PROJECT / CONTRACT DETAILS

Project Name:

Milestone:

PAYMENT BREAKDOWN / DESCRIPTION	AMOUNT
Total Contract Value	
Previously Cumulative Payments	
Current Payment Received (Amount in Words: _____)	
Remaining Balance Due	

Payment Method:

Transaction Ref No:

NOTES / REMARKS

RECEIVED BY (AUTHORIZED SIGNATURE)

PAID BY (CLIENT SIGNATURE)