

INVOICE

Invoice No.....

Date.....

Due Date.....

CLIENT INFORMATION

CAMPAIGN / PROJECT DETAILS

Campaign Name.....

PO Number.....

Account Manager.....

PR SERVICE DESCRIPTION	HOURS / QTY	RATE	AMOUNT
.....			
.....			
.....			
.....			
.....			

Subtotal.....

Tax / VAT.....

Total Due.....

PAYMENT TERMS & INSTRUCTIONS

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WIRE / BANK TRANSFER DETAILS

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Thank you for your business.