



INVOICE

Invoice No.	
Date	
Payment Terms	
Due Date	

CLIENT / BILL TO

SERVICE LOCATION / SITE

DATE / SHIFT	DESCRIPTION OF SECURITY SERVICES (GUARD NAME / ID, PATROL, POST)	HOURS	RATE / HR	TOTAL AMOUNT

PAYMENT INSTRUCTIONS & BANK DETAILS

Subtotal

Tax / VAT

Total Due

AUTHORIZED REPRESENTATIVE SIGNATURE

CLIENT ACCEPTANCE SIGNATURE