RESIDENTIAL UTILITY LEDGER

Property Utilities Payable & Payment Record

PROPERTY ADDRESS:

TENANT NAME:

UNIT NUMBER:

LEASE PERIOD:

Utility Type	Provider / Utility Co.	Meter / Account Number
Water & Sewer		
Electricity		
Gas		
Trash / Waste		

DATE	UTILITY TYPE	BILLING PERIOD	PREV. READING	CURR. READING	CHARGES ($)	PAID ($)	BALANCE ($)

Total Charges	
Total Payments	
Outstanding Balance	

Tenant Signature / Date

Landlord / Property Manager Signature / Date