

SLOW-MOVING & OBSOLETE INVENTORY

Tracking, Valuation, and Disposition Ledger

COMPANY / FACILITY _____

REPORTING PERIOD _____

LEDGER DATE _____

PREPARED BY _____

TOTAL OBSOLETE ITEMS

TOTAL OBSOLETE VALUE

TOTAL SLOW-MOVING ITEMS

EST. RECOVERY VALUE

ITEM / SKU	DESCRIPTION	CATEGORY	LOCATION	LAST TRANSACTION DATE	DAYS INACTIVE	QTY ON HAND	UNIT COST	TOTAL VALUE	CLASSIFICATION	ACTION PLAN	SIGN-OFF
									▼	▼	
									▼	▼	
									▼	▼	
									▼	▼	
									▼	▼	
									▼	▼	
									▼	▼	
									▼	▼	
									▼	▼	

PREPARED BY (INVENTORY CUSTODIAN)
Date:

REVIEWED BY (OPERATIONS/WAREHOUSE MGR)
Date:

AUTHORIZED BY (FINANCE/CONTROLLER)
Date: