

# WASTE DISPOSAL LOG & RECORD

Standard Operating Procedure Compliance Document

FACILITY NAME:  
DEPARTMENT/UNIT:  
LOG PERIOD FROM:  
LOG PERIOD TO:

DATE	TIME	WASTE DESCRIPTION	CATEGORY / CLASS	QUANTITY	DISPOSAL METHOD	CARRIER/REFUSE	LOGGED BY

**Notes & Instructions:**

- All hazardous, chemical, bio-medical, and electronic waste must be recorded immediately upon disposal.
- Ensure quantity units are clearly specified (e.g., kg, L, lbs, gal).
- Retain copies of disposal manifests and receipts with this record.

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EHS / SUPERVISOR SIGNATURE & DATE

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FACILITY MANAGER SIGNATURE & DATE