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# PAYMENT RECEIPT

Receipt No: \_\_\_\_\_  
Date: \_\_\_\_\_  
Payment Date: \_\_\_\_\_

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## CLIENT INFORMATION

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

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## SERVICE DETAILS

Address: \_\_\_\_\_

Service Cycle: Weekly Housekeeping

Service Date: \_\_\_\_\_

Service Description	Qty	Rate	Amount

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## PAYMENT METHOD

- Cash
- Check
- Credit Card
- Bank Transfer
- Online Payment

Transaction ID: \_\_\_\_\_

**Subtotal:** \_\_\_\_\_  
**Tax / VAT:** \_\_\_\_\_  
**Discount:** \_\_\_\_\_  
**Total Paid:** \_\_\_\_\_

**NOTES / REMARKS**

\_\_\_\_\_  
RECEIVED BY

\_\_\_\_\_  
CUSTOMER SIGNATURE