BIWEEKLY PAYROLL LEDGER

Hourly Staff

Company Name: _____ **Pay Period Start:** _____

Department: _____ **Pay Period End:** _____

Prepared By: _____ **Payment Date:** _____

EMPLOYEE NAME	HOURLY RATE	WEEK 1 HOURS		WEEK 2 HOURS		TOTAL HOURS		GROSS PAY	DEDUCTIONS			NET PAY
		REG	OT	REG	OT	REG	OT		FICA	FED TAX	OTHER	
Total												

Authorized By: _____ **Date:** _____