

VALUE ADDED TAX (VAT) RETURN

Business Tax Return Sheet

1. TAXPAYER IDENTIFICATION DETAILS

Registered Business Name			
VAT Registration Number		Tax Period (MM/YYYY)	
Business Address			
Email Address		Telephone Number	

2. OUTPUT TAX (SALES AND SUPPLIES)

Description of Supplies	Taxable Value (Excl. VAT)	VAT Amount
Standard Rated Supplies		
Reduced Rated Supplies		
Zero-Rated Supplies		
Exempt Supplies		
Total Output Tax (A)		

3. INPUT TAX (PURCHASES AND IMPORTS)

Description of Purchases	Taxable Value (Excl. VAT)	VAT Claimable
Standard Rated Local Purchases		
Imports of Goods and Services		
Other Deductible Input Tax		
Total Input Tax (B)		

4. VAT PAYABLE / RECLAIMABLE CALCULATION

Net VAT Payable (If Output Tax A is greater than Input Tax B)	
Net VAT Reclaimable (If Input Tax B is greater than Output Tax A)	

5. DECLARATION AND SIGNATURE

I declare that the information given on this return is true, correct, and complete to the best of my knowledge and belief, and that any tax due has been calculated in accordance with the prevailing Value Added Tax laws and regulations.

Authorized Signature

Date (DD/MM/YYYY)