# CITY AND COUNTY SALES TAX RETURN

**Taxpayer Name:**

**Mailing Address:**

**City, State, ZIP:**

**Tax Account Number:**

**Filing Period:**

**Due Date:**

| PART 1: GROSS SALES & DEDUCTIONS | | | |
|---|---|---|---|
| **Step** | **Transaction Description** | **Amount** | |
| 1 | Gross Sales / Receipts | | |
| 2 | Sales to Other Licensed Dealers (for Resale) | | |
| 3 | Exempt Sales (Government, Non-Profit, etc.) | | |
| 4 | Sales Delivered Outside Jurisdiction | | |
| 5 | Other Approved Deductions (Itemize on separate sheet) | | |
| 6 | **Total Deductions** (Add Steps 2 through 5) | | |
| 7 | **Net Taxable Sales** (Subtract Step 6 from Step 1) | | |

| PART 2: TAX COMPUTATION BY JURISDICTION | | | | |
|---|---|---|---|---|
| **Jurisdiction** | **Taxable Amount** | **Tax Rate** | **Gross Tax Due** | **Excess Tax Collected** |
| **City Sales Tax** | | | | |
| **County Sales Tax** | | | | |

| PART 3: TOTAL ASSESSMENT & PAYMENT DUE | | | |
|---|---|---|---|
| **Step** | **Calculation** | **Amount Due** | |
| 8 | Total Tax Due (City Tax + County Tax) | | |
| 9 | Vendor's Compensation / Discount (if applicable) | | |
| 10 | Net Tax Due (Subtract Step 9 from Step 8) | | |
| 11 | Penalty (for Late Filing / Payment) | | |
| 12 | Interest (for Late Payment) | | |
| 13 | **Total Amount Due** (Add Steps 10, 11, and 12) | | |

**Declaration and Signature:**
I declare under penalty of perjury that this return (including any accompanying schedules) has been examined by me and to the best of my knowledge and belief is a true, correct, and complete return.

Authorized Signature

Title

Date

Preparer's Signature (if other than taxpayer)

Phone Number

Date