

DEBIT NOTE

Late Payment Fee

Debit Note No: Date: Due Date:

DEBTOR / BILL TO

VAT / Tax ID:
REFERENCE DETAILS

Original Invoice: Invoice Date: Original Due Date:
Payment Date: Days Overdue: Interest Rate (%):

DESCRIPTION OF CHARGES / LATE FEE BASIS	PRINCIPAL AMOUNT	RATE / PERIOD	TOTAL FEE
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Subtotal: -----

VAT / Tax (----%):

Total Due:

Payment Terms & Instructions

Please remit payment within the specified due date. All checks or bank transfers must refer to the Debit Note Number listed above.

Bank Name: ----- IBAN / Account: ----- BIC / SWIFT: -----

Authorized Signature

Debtor Acceptance Signature