COMMERCIAL DEPOSIT RECEIPT

Receipt No: _____

Date: _____

LANDLORD / LESSOR INFORMATION

Company Name:

Contact Person:

Address:

Phone/Email:

TENANT / LESSEE INFORMATION

Company Name:

Contact Person:

Address:

Phone/Email:

LEASED PREMISES DETAILS

Property Address / Unit Number:

DEPOSIT DETAILS

DESCRIPTION	AMOUNT
Security Deposit	
First Month's Rent	
Last Month's Rent	
Other:	
Total Received:	

PAYMENT METHOD

☐ Check
☐ Bank Wire
☐ Credit Card
☐ Other

Reference/Check No:

ACKNOWLEDGMENT

The Landlord hereby acknowledges receipt of the deposit funds listed above. This deposit is to be held in accordance with the terms and conditions of the Commercial Lease Agreement executed by both parties.

_____

Received By (Authorized Signature)

_____

Print Name & Title