

## COMMISSION PAYABLE SUBSIDIARY LEDGER

## Subsidiary Account Record

**PAYEE / AGENT NAME**

**ACCOUNT NUMBER**

### COMMISSION RATE

## PAYMENT TERMS

DEPARTMENT / DIVISION

PERIOD / YEAR

| DATE   | REFERENCE NO. | TRANSACTION DESCRIPTION | SALE AMOUNT | RATE (%) | COMMISSION EARNED (+) | PAYMENTS / DRAWS (-) | BALANCE PAYABLE |
|--------|---------------|-------------------------|-------------|----------|-----------------------|----------------------|-----------------|
|        |               |                         |             |          |                       |                      |                 |
|        |               |                         |             |          |                       |                      |                 |
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|        |               |                         |             |          |                       |                      |                 |
| TOTALS |               |                         |             |          |                       |                      |                 |

**PREPARED BY**

APPROVED BY