

RECEIPT

Receipt No. _____
Date _____
Project/Job No. _____

CLIENT / BILL TO _____ Name _____ Address _____ Phone _____ Email _____
PROJECT LOCATION _____ Address _____ City/ST _____ Contact _____ Phone _____

DESCRIPTION OF MATERIALS	QTY	UNIT PRICE	AMOUNT
MATERIALS			

LABOR & SERVICES			

DESCRIPTION OF MATERIALS

QTY

UNIT PRICE

AMOUNT

PAYMENT METHOD

- Cash
- Check
- Card
- Bank Transfer

Reference No.

Materials Subtotal _____

Labor Subtotal _____

Tax Rate / Amount _____

Total Paid _____

RECEIVED BY (AUTHORIZED SIGNATURE)

CUSTOMER SIGNATURE