

DAILY RAW MATERIALS RECEIPT AND ISSUE LEDGER

Date: _____

Department/Store: _____

S.No.	Item Code	Material Description / Specification	UOM	Receipts				Issues				Closing Balance		Remarks
				GRN No.	Qty	Rate	Amount	MRN No.	Qty	Rate	Amount	Qty	Amount	

Prepared By (Store Keeper)

Verified By (QA/QC)

Approved By (Store Manager)