DOUBLE ENTRY BOOKKEEPING LEDGER SETUP SHEET

Company Name: **Financial Year:**

Prepared By: **Date of Setup:**

Approved By: **System Currency:**

ACCOUNT CODE	ACCOUNT DESCRIPTION / NAME	ACCOUNT TYPE (ASSET / LIAB / EQ / REV / EXP)	NORMAL BALANCE (DR / CR)	OPENING BALANCE (DEBIT)	OPENING BALANCE (CREDIT)
			Total Trial Balance Opening Verification:		

Setup Notes & Adjustment Instructions:

Bookkeeper Signature / Date

Controller / CFO Approval / Date