

EMPLOYEE STATUTORY TAX WITHHOLDING PAYROLL SHEET

PAYROLL PERIOD RECORD

COMPANY NAME:

EMPLOYEE NAME:

EMPLOYEE ID:

TAX ID / SSN:

PAY PERIOD START:

PAY PERIOD END:

PAYMENT DATE:

FILING STATUS:

1. GROSS EARNINGS

EARNINGS CATEGORY	HOURS / RATE	AMOUNT
Regular Wages / Salary		
Overtime Pay		
Bonuses / Commissions		
Other Taxable Benefits		
Total Gross Earnings (A)		

2. STATUTORY DEDUCTIONS & WITHHOLDINGS

STATUTORY TAX DESCRIPTION	TAXABLE BASE	RATE (%) / ALLOWANCE	WITHHOLDING AMOUNT
Federal Income Tax (FIT)			
Social Security / FICA (Employee portion)			
Medicare (Employee portion)			
State Income Tax (SIT)			
Local / City Income Tax			
State Disability Insurance (SDI) / SUI (If applicable)			
Total Statutory Deductions (B)			

3. VOLUNTARY & OTHER DEDUCTIONS (PRE/POST-TAX)

DEDUCTION DESCRIPTION	TYPE (PRE-TAX / POST-TAX)	AMOUNT
Health Insurance (Medical/Dental/Vision)		
Retirement Plan Contribution (e.g., 401k)		

DEDUCTION DESCRIPTION	TYPE (PRE-TAX / POST-TAX)	AMOUNT
Other Voluntary Deductions		
Total Non-Statutory Deductions (C)		

NET PAY SUMMARY	
Gross Earnings (A)	
Less: Statutory (B)	
Less: Voluntary (C)	
Net Pay Distribution	

PREPARED BY / PAYROLL OFFICER

APPROVED BY / AUTHORIZED SIGNATURE