EXTERNAL VENDOR INVENTORY LEDGER SHEET

Subcontracted Material & Component Tracking Ledger

VENDOR NAME:
VENDOR CODE/ID:
CONTACT PERSON:
CONTRACT/PO NO:
LEDGER PERIOD:
COMPONENT/PRODUCT:

DATE	REFERENCE DOC # (GRN/CHALLAN/PO)	TRANSACTION TYPE / DESCRIPTION	MATERIALS SENT (IN)		PROCESSED/CONSUMED (OUT)		BALANCE QTY ON HAND	SCRAP / LOSS QTY	REMARKS / SIGN-OFF
			QTY	UOM	QTY	UOM			

Prepared By: Vendor Representative Signature
Name, Designation & Date

Verified By: Authorized Company Representative
Name, Designation & Date