

SELF-EMPLOYED / FREELANCER

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Income Tax Return Template

PART I: TAXPAYER IDENTIFICATION

Taxpayer Full Name

Tax Identification Number (TIN / SSN)

Primary Business/Trade Name

Home/Business Address

Contact Number & Email

Business Activity Code

PART II: GROSS INCOME

Description	Amount
1 Gross Receipts or Sales (from 1099s/Invoices)	
2 Other Business Income	
3 Total Gross Income (Add lines 1 and 2)	

PART III: OPERATING EXPENSES

Expenses Category	Amount
4 Advertising and Marketing	
5 Software, Subscriptions & Digital Tools	
6 Office Expenses & Supplies	
7 Professional Services (Legal, Accounting, Consulting)	
8 Rent or Lease (Equipment / Office)	
9 Travel and Meal Expenses	
10 Utilities & Internet (Business Share)	
11 Home Office Deduction (Simplified / Detailed)	
12 Other Miscellaneous Expenses	
13 Total Expenses (Add lines 4 through 12)	

PART IV: NET CALCULATION & TAX DUE

14	Net Profit or Loss (Line 3 minus Line 13)	
15	Self-Employment Tax Estimate	
16	Income Tax Estimate	
17	Total Estimated Tax Liability (Add lines 15 and 16)	
18	Less: Quarterly Estimated Tax Payments Made	
19	Net Tax Due / (Overpayment)	

Taxpayer Signature

Date

Authorized Preparer Signature (if applicable)

Date