

GOLDEN HANDSHAKE COMPENSATION

Payroll Ledger Template

Employer Name:

Employee Name:

Employee ID:

Agreement Date:

Separation Date:

Payment Date:

1. COMPENSATION & EARNINGS DESCRIPTION	AMOUNT
Lump Sum Severance Payment	
Pro-rated Annual Performance Bonus	
Accrued & Unused Vacation / PTO Payout	
Non-Compete Consideration Payment	
Executive Stock Option / Equity Liquidation Value	
Health Insurance Continuation Subsidy (COBRA)	
Outplacement Services Compensation	
Total Gross Compensation	

2. DEDUCTIONS & TAX WITHHOLDINGS	AMOUNT
Federal Income Tax Withholding	
State Income Tax Withholding	
FICA - Social Security Tax	
FICA - Medicare Tax (including Additional Medicare if applicable)	
Local / City Tax Withholding	
Other Deductions (Company Property / Outstanding Loans)	
Total Deductions	

3. Net Settlement Amount (Gross less Deductions)	
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Authorized Employer Representative Date

Employee Signature Date