

HOURLY PAYROLL TEMPLATE

Mixed Wage Rates Pay Period Worksheet

REFERENCE NO.

EMPLOYEE NAME _____
 PAY PERIOD START _____
 EMPLOYEE ID _____
 PAY PERIOD END _____
 DEPARTMENT / DEPT NO. _____
 PAYMENT DATE _____

AUTHORIZED WAGE RATES

RATE CLASSIFICATION / ROLE	HOURLY RATE (\$)	RATE CLASSIFICATION / ROLE	HOURLY RATE (\$)

TIMESHEET & EARNINGS BREAKDOWN

DATE	WORK ROLE / CODE	RATE CLASS A		RATE CLASS B		RATE CLASS C / OT		TOTAL HOURS	GROSS PAY (\$)
		HOURS	RATE (\$)	HOURS	RATE (\$)	HOURS	RATE (\$)		
TOTAL HOURS & EARNINGS:			-		-		-		

DEDUCTIONS & ADJUSTMENTS

Federal Income Tax _____

State / Local Tax _____

FICA (Social Security / Med) _____

Other Deductions (Pre-tax / Post-tax) _____

DEDUCTIONS & ADJUSTMENTS

Total Deductions

SUMMARY CALCULATIONS

Gross Earnings

Less: Total Deductions

Reimbursements / Other
Additions

Net Pay

EMPLOYEE SIGNATURE

SUPERVISOR / APPROVER SIGNATURE