

# HOURLY RATE PART-TIME PAYROLL RECORD

Employment Contract Payroll Template

Company Name:

Employee Name:

Employee ID:

Pay Period Start:

Pay Period End:

Payment Date:

## EARNINGS STATEMENT

Description	Hourly Rate	Hours Worked	Total Earnings
Regular Hours			
Overtime Hours			
Holiday / Special Hours			
<b>Gross Earnings</b>			

## DEDUCTIONS

Description	Amount
Federal Income Tax	
State/Local Income Tax	
FICA (Social Security / Medicare)	
Other Deductions:	
<b>Total Deductions</b>	

## NET PAY SUMMARY

<b>Net Pay (Gross Earnings - Total Deductions)</b>	
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Employee Signature

Date:

Authorized Employer Signature

**Date:**