



EXPORT RETURN FORM

RMA Number	
Date of Request	
Original Invoice No.	
Original Export Date	

CUSTOMER DETAILS (EXPORTER OF RECORD)

Company/Customer Name

Account Number

Address

Country of Destination

Contact Person & Email

RETURN LOGISTICS & CUSTOMS INFO

Return Carrier Name

Waybill / Tracking Number

Harmonized System (HS) Code

Declared Customs Value & Currency

Incoterms for Return

RETURNED ITEMS DETAILS

No.	Part Number	Item Description	Qty Sent	Qty Ret.	Unit Price	Total Value

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REASON FOR RETURN

- Damaged in Transit
- Order Processing Error
- Defective / Warranty Claim
- Customs Clearance Refusal
- Incorrect Specification
- Other (Specify details below)

INTERNATIONAL RETURN INSTRUCTIONS:

- All return shipments must be accompanied by this approved form and the corresponding commercial invoice.
- Clearly mark the exterior of the packaging with: "GOODS RETURNED TO COUNTRY OF ORIGIN FOR WARRANTY/CREDIT".
- Ensure customs declaration documents match original export details to prevent duplicate import duties.

Customer Authorized Signature

Date

Internal Company Approval Signature

Date
