

WORK IN PROCESS LEDGER

Job Costing Record

JOB NUMBER:

DATE STARTED:

JOB DESCRIPTION:

TARGET COMPLETION:

CUSTOMER NAME:

ACTUAL COMPLETION:

DIRECT MATERIALS

DIRECT LABOR

APPLIED OVERHEAD

TOTAL JOB COST[illegible]

DATE	REF / REF NO.	DESCRIPTION / PARTICULARS	DIRECT MATERIALS	DIRECT LABOR	APPLIED O/H	TOTAL COST
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Total Cumulative Cost:						

PREPARED BY

APPROVED BY