

MONTHLY RETAINER AGREEMENT

for Fractional CFO Services

This Monthly Retainer Agreement (the "Agreement") is entered into and made effective as of _____, by and between:

Client: _____, with a principal place of business at _____ (hereinafter referred to as the "Client"),

and

Service Provider: _____, with a principal place of business at _____ (hereinafter referred to as the "CFO").

1. ENGAGEMENT & SERVICES

The Client hereby engages the CFO, and the CFO agrees to provide fractional Chief Financial Officer services to the Client. The scope of services shall include, but is not limited to:

1. Financial strategy and planning, including forecasting, budgeting, and cash flow modeling.
2. Review and analysis of monthly, quarterly, and annual financial statements.
3. Advising senior management on capital allocation, fundraising, and strategic growth opportunities.
4. Oversight of internal accounting practices and coordination with external tax or audit professionals.
5. Other mutually agreed upon financial advisory tasks as detailed in writing.

2. RETAINER & COMPENSATION

In consideration for the services rendered under this Agreement, the Client agrees to pay the CFO a monthly retainer fee of \$ _____ (the "Retainer Fee").

The Retainer Fee covers up to _____ hours of service per calendar month. Hours worked in excess of this allotment will be billed at an hourly rate of \$ _____, subject to prior written approval from the Client.

The Retainer Fee is due and payable on the _____ day of each calendar month, commencing on _____.

3. TERM & TERMINATION

This Agreement shall commence on the Effective Date and shall continue on a month-to-month basis. Either party may terminate this Agreement at any time, with or without cause, by providing _____ days written notice to the other party.

4. EXPENSES

The Client shall reimburse the CFO for all reasonable, pre-approved, out-of-pocket business expenses incurred in connection with performing the services under this Agreement, subject to the presentation of appropriate receipts and documentation.

5. CONFIDENTIALITY

The CFO agrees to maintain the confidentiality of all proprietary, non-public information concerning the Client's business, finances, and operations obtained during the course of this engagement. This obligation shall survive the termination of this Agreement.

6. INDEPENDENT CONTRACTOR STATUS

The CFO is an independent contractor and is not an employee, agent, partner, or joint venture partner of the Client. The CFO shall be solely responsible for all tax obligations arising from compensation received under this Agreement.

7. GOVERNING LAW

This Agreement shall be governed by, and construed in accordance with, the laws of the State of _____, without regard to its conflict of law principles.

8. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the parties regarding this engagement and supersedes all prior agreements, discussions, or understandings, whether written or oral.

IN WITNESS WHEREOF, the parties hereto have executed this Monthly Retainer Agreement as of the date first written above.

CLIENT:

CFO:

By (Signature):

By (Signature):

Name:

Name:

Title:

Title:

Date:

Date: