

PAYROLL PRE-TAX DEDUCTION AND WITHHOLDING LOG

Pre-Tax Deductions & Tax Withholding Record

Company Name: _____ Pay Period Start: _____

Prepared By: _____ Pay Period End: _____

Approved By: _____ Payment Date: _____

| EMP. ID | EMPLOYEE NAME | GROSS PAY | PRE-TAX DEDUCTIONS | | | | TOTAL PRE-TAX DEDUCTIONS | TAXABLE GROSS PAY | WITHHOLDINGS & TAXES | | | | TOTAL WITHHOLDINGS | NET PAY |
|---------------|---------------|-----------|--------------------|-----------------|---------------|-----------|--------------------------|-------------------|----------------------|------------------|-----------------|----------|--------------------|---------|
| | | | Medical / Health | Dental / Vision | 401(k) / Ret. | HSA / FSA | | | Federal Income Tax | State Income Tax | Social Security | Medicare | | |
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| TOTALS | | | | | | | | | | | | | | |

Authorized Signature

Date