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PROFORMA INVOICE

ADVANCE PAYMENT REQUIRED

Proforma Invoice No.	
Date	
Expiry Date	
Quotation Ref.	

BUYER (BILL TO)

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DELIVERY TO / INSTALLATION SITE

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NO.	DESCRIPTION OF GOODS / SERVICES	QTY	UNIT PRICE	TOTAL AMOUNT
1				
2				
3				
4				
5				

ADVANCE PAYMENT TERMS

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BANK ACCOUNT DETAILS FOR WIRE TRANSFER:
Bank Name:

Account Name: _____
Account No.: _____
IBAN / Swift: _____

Subtotal

Tax / VAT

Total Amount

Advance Required (.....%)

Remaining Balance

Prepared By (Seller)

Accepted By (Buyer) / Date

This is a Proforma Invoice and not a Tax Invoice. Goods will be scheduled for delivery/production upon receipt of the specified advance payment.