
REFUND REVISION STATEMENT

STATEMENT NO: _____

DATE: _____

ORIGINAL REF NO: _____

CUSTOMER INFO

Name: _____

Account ID: _____

ORIGINAL TRANSACTION DETAILS

Original Date: _____

Original Amount: _____

Refund Method: _____

DESCRIPTION OF ADJUSTMENT	ORIGINAL REFUND	REVISED REFUND	NET ADJUSTMENT
_____	_____	_____	_____
_____	_____	_____	_____
Total Adjusted Refund Amount:			_____

REASON FOR REVISION / ADJUSTMENT

PREPARED BY

AUTHORIZED APPROVAL