

STANDARD ERP LEDGER EXPENSE IMPORT DOCUMENT

General Ledger Journal Entry Voucher Template

BATCH ID

POSTING DATE

DOCUMENT NUMBER

CURRENCY CODE

COMPANY CODE

SOURCE SYSTEM REFERENCE

PREPARED BY (ID)

AUTHORIZED BY (ID)

GL ACCOUNT	ACCOUNT DESCRIPTION / MEMO	COST CENTER	PROJECT CODE	TAX CODE	DEBIT AMOUNT	CREDIT AMOUNT	EXTERNAL REF NO.

Total Debits	
Total Credits	
Out of Balance	

PREPARED BY (SIGNATURE)

KEYED / IMPORTED BY

APPROVED BY (CONTROLLER)