

ARCHITECTURAL SERVICES

CLIENT / OWNER

INVOICE DATE

INVOICE NUMBER

PROJECT NUMBER

BILLING PERIOD

PROJECT NAME & LOCATION

PHASE / MILESTONE DESCRIPTION	CONTRACT VALUE	% COMPLETE	TOTAL TO DATE	PREVIOUS BILLED	CURRENT DUE
Schematic Design					
Design Development					
Construction Documents					
Bidding & Negotiation					
Construction Administration					
Additional Services (if applicable)					

TOTAL CONTRACT VALUE

TOTAL EARNED TO DATE

LESS PREVIOUS BILLED

TOTAL CURRENT DUE

PAYMENT TERMS & INSTRUCTIONS

APPROVAL SIGNATURES

ARCHITECT REPRESENTATIVE

CLIENT APPROVAL

DATE

DATE