

INVOICE

Invoice No:	
Date:	
Application No:	
Billing Period:	

CLIENT / OWNER

PROJECT DETAILS

Project:
Location:
Contract No:
Permit No:

NO.	DESCRIPTION OF COST CATEGORY (DIRECT COSTS)	COST (\$)
1	Direct Labor (Payroll & Burden)	
2	Materials & Supplies (Invoiced)	
3	Subcontractors (Progress Payments)	
4	Equipment Rental & Small Tools	
5	Permits, Fees & Insurance	
6	Temporary Facilities & Utilities	
7	Waste Disposal & Clean Up	

Subtotal Direct Costs:	
Contractor Fee (%):	
Subtotal (Costs + Fee):	
Sales Tax / GST:	
Less Retainage (%):	
TOTAL AMOUNT DUE:	

PAYMENT TERMS & INSTRUCTIONS

Due Date:
Bank Name:
Account Name:
Account / IBAN:

Routing / BIC:

Contractor Authorized Representative

Date: _____

Owner / Client Approved By

Date: _____