TIMESHEET & PAYROLL

TEMPORARY WORK CONTRACT

DOCUMENT NO.

CONTRACT EMPLOYEE NAME

CONTRACT / ASSIGNMENT ID

DEPARTMENT / PROJECT

PAYROLL PERIOD (START - END)

DATE	DAY	DESCRIPTION OF WORK / TASK	REGULAR HOURS	OVERTIME HOURS	TOTAL HOURS
		Total Hours			

RATE BREAKDOWN

Regular Hourly Rate

Overtime Hourly Rate

Other Allowance / Daily Rate

PAYROLL SUMMARY

Gross Regular Earnings

Gross Overtime Earnings

Deductions (Taxes / Withholding)

Net Payment Due _____

_____

CONTRACTOR SIGNATURE / DATE

_____

AUTHORIZED APPROVER SIGNATURE / DATE