CORPORATE TAX SERVICES RETAINER AGREEMENT

This Corporate Tax Services Retainer Agreement (the "Agreement") is entered into and made effective as of _____, by and between:

Service Provider: _____, with a principal place of business at _____ (hereinafter referred to as the "Provider"),

and

Client: _____, with a principal place of business at _____ (hereinafter referred to as the "Client").

1. ENGAGEMENT OF SERVICES

The Client hereby retains the Provider, and the Provider agrees to perform professional corporate tax services for the Client. The scope of services shall include, but is not limited to, the following:

- Preparation and filing of federal, state, and local corporate tax returns.
- Ongoing corporate tax planning and consultation.
- Representation before tax authorities, subject to mutual written agreement for specific cases.
- Other tax-related projects as mutually agreed upon in writing.

2. RETAINER AND FEES

In consideration for the services to be performed, the Client agrees to pay the Provider as follows:

a. **Retainer Fee:** The Client shall pay a non-refundable upfront retainer fee of $_____ upon execution of this Agreement. This retainer shall be applied against future invoices for services rendered.

b. **Hourly Rate / Recurring Fee:** Services will be billed at a rate of $_____ per _____.

c. **Invoicing and Payment:** The Provider shall issue invoices monthly. All invoices are due and payable within _____ days of receipt.

3. TERM AND TERMINATION

This Agreement shall commence on _____ and shall continue in full force and effect until terminated by either party. Either party may terminate this Agreement at any time, with or without cause, by providing _____ days prior written notice to the other party. Upon termination, the Client shall pay the Provider for all services rendered and expenses incurred up to the date of termination.

4. CLIENT RESPONSIBILITIES

The Client agrees to provide the Provider with all necessary financial records, receipts, and information required to perform the tax services in a timely manner. The Provider is not responsible for tax penalties, interest, or other liabilities resulting from inaccurate, incomplete, or late information provided by the Client.

5. CONFIDENTIALITY

The Provider agrees to keep all financial information, records, and data provided by the Client strictly confidential and shall not disclose such information to any third party without the prior written consent of the Client, except as required by law.

6. LIMITATION OF LIABILITY

The Provider's liability for any claims, damages, or losses arising out of this Agreement shall be limited to the total amount of fees paid by the Client to the Provider under this Agreement during the _____ months preceding the claim.

7. GOVERNING LAW

This Agreement shall be governed by, and construed in accordance with, the laws of the State of _____.

IN WITNESS WHEREOF, the parties hereto have executed this Corporate Tax Services Retainer Agreement as of the date first written above.

PROVIDER:	**CLIENT:**
_____	_____
SIGNATURE	SIGNATURE
_____	_____
PRINTED NAME	PRINTED NAME
_____	_____
TITLE	TITLE
_____	_____
DATE	DATE