

# DAILY COMMERCIAL FLEET ODOMETER LOG

Expense & Mileage Compliance Template

DRIVER NAME:

DATE:

VEHICLE ID / PLATE:

DEPARTMENT / COST CTR:

MAKE & MODEL:

FUEL CARD NUMBER:

TRIP #	TIME (START/END)	ODOMETER START	ODOMETER END	TOTAL MILES/KM	DESTINATION & PURPOSE OF TRIP	FUEL / EXP. ADDED (\$)

Daily Ending Odometer:

\_\_\_\_\_

Daily Beginning Odometer:

\_\_\_\_\_

Total Daily Mileage:

\_\_\_\_\_

Total Fuel / Expenses:

\_\_\_\_\_

DRIVER SIGNATURE

\_\_\_\_\_

\_\_\_\_\_

SUPERVISOR APPROVAL:

\_\_\_\_\_

\_\_\_\_\_