

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## DONATION RECEIPT

Receipt No: \_\_\_\_\_

Date: \_\_\_\_\_

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### DONOR INFORMATION

Donor Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### TRIBUTE INFORMATION

Type of Gift: ☐ In Honor of ☐ In Memory of

Honoree Name: \_\_\_\_\_

Send Notification To: \_\_\_\_\_

Notification Address: \_\_\_\_\_

### CONTRIBUTION DETAILS

| Description | Payment Method | Reference No. | Amount |
|-------------|----------------|---------------|--------|
| _____       | _____          | _____         | _____  |
| _____       |                |               |        |
| _____       |                |               |        |
|             |                | Total:        | _____  |

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*Thank you for your generous contribution. No goods or services were provided in exchange for this contribution other than intangible religious benefits. The organization is a registered 501(c)(3) organization. Please retain this receipt for your tax records.*

Authorized By: \_\_\_\_\_

\_\_\_\_\_

Authorized Signature