

MONTHLY NON-TRADE RECEIVABLES RECONCILIATION

ENTITY NAME:

GL ACCOUNT CODE:

GL ACCOUNT NAME:

RECONCILIATION PERIOD:

PREPARATION DATE:

COMPLETED BY:

GENERAL LEDGER (GL) BALANCE

SUBSIDIARY LEDGER (SL) TOTAL

UNRECONCILED DIFFERENCE

RECONCILIATION SUMMARY

CATEGORY	DESCRIPTION / EXPLANATORY NOTES	ADD (UNRECORDED)	LESS (UNRECORDED)
Adjusted Balance			

SUBSIDIARY LEDGER BREAKDOWN & AGING ANALYSIS

DEBTOR NAME	RECEIVABLE TYPE	CURRENT	1-30 DAYS	31-60 DAYS	61-90 DAYS	OVER 90 DAYS	TOTAL BALANCE
Total Subsidiary Ledger							

PREPARED BY DATE

REVIEWED BY DATE

APPROVED BY DATE