



RETAINER INVOICE

INVOICENUMBER

DATE

DUE DATE

CLIENT / BILL TO

PROJECT DETAILS

RETAINER PERIOD

AGREEMENT REFERENCE

DESCRIPTION OF SERVICES

HOURS/QTY

RATE

LINE TOTAL

DESCRIPTION OF SERVICES	HOURS/QTY	RATE	LINE TOTAL

SUBTOTAL

TAX / VAT

TOTAL DUE

PAYMENT TERMS & INSTRUCTIONS

AUTHORIZED SIGNATURE
