

PROFORMA INVOICE

FOR PARTIAL ADVANCE PAYMENT

SELLER/ EXPORTER

BUYER/ IMPORTER

Proforma Invoice No:

Date:

Reference / Quote No:

Payment Terms:

Estimated Shipping Date:

Delivery Terms (Incoterms):

NO.	DESCRIPTION OF GOODS / SERVICES	QTY	UNIT PRICE	TOTAL AMOUNT
1				
2				
3				
4				

PAYMENT TERMS & NOTES

This is a Proforma Invoice issued for the purpose of securing a partial advance payment prior to order processing and shipment. Balance payment is subject to the mutually agreed contract terms.

Subtotal:

Tax / VAT:

Total Order Value:

Advance Payment Required (%):

ADVANCE AMOUNT DUE:

Remaining Balance:

BANK DETAILS FOR ADVANCE PAYMENT WIRE TRANSFER

Beneficiary Name:

Bank Name:

Swift / BIC Code:

IBAN / Account No:

Bank Address:

