

PURCHASE STATEMENT

Statement Date: _____

Account Number: _____

Customer Name: _____

Address: _____

Contact No: _____

Statement Period: _____

Payment Terms: _____

Due Date: _____

Previous Balance	Total Purchases	Total Payments	Amount Due

Date	Reference No.	Description	Qty	Unit Price	Amount
				Subtotal:	
				Tax:	
				Total:	

Terms & Instructions:

For

Authorized Signature
