

# REGULATORY PAYROLL WITHHOLDING & DEDUCTION TEMPLATE

## EMPLOYER INFORMATION

Company Name

Employer Identification No. (EIN)

Address

Pay Period Begin Date

Pay Period End Date

Payment Date

## EMPLOYEE INFORMATION

Employee Name

Employee ID

Tax Identification No. (TIN / SSN)

Filing Status

Exemptions/Allowances

Pay Rate / Salary

EARNINGS CATEGORY	CURRENT PERIOD AMOUNT	YEAR-TO-DATE (YTD)
Gross Wages / Salary		
Overtime Pay		
Bonuses / Commissions		
Other Taxable Benefits		
<b>Total Gross Earnings (A)</b>		

STATUTORY & REGULATORY WITHHOLDINGS	CURRENT PERIOD AMOUNT	YEAR-TO-DATE (YTD)
Federal Income Tax Withholding		
State Income Tax Withholding		
Local / Municipal Income Tax		
Social Security / Old-Age, Survivors, and Disability Insurance (OASDI)		
Medicare / Hospital Insurance Tax		
State Disability Insurance (SDI) / Paid Family Leave (PFL)		
<b>Total Statutory Withholdings (B)</b>		

<b>PRE-TAX &amp; VOLUNTARY DEDUCTIONS</b>	<b>CURRENT PERIOD AMOUNT</b>	<b>YEAR-TO-DATE (YTD)</b>
Pre-Tax Health Insurance / Medical Plan Contributions		
Retirement Plan Contributions (e.g., 401k / Pension)		
Health Savings Account (HSA) / Flexible Spending Account (FSA)		
Post-Tax Deductions (e.g., Garnishments, Union Dues)		
<b>Total Voluntary &amp; Other Deductions (C)</b>		

<b>Total Gross Earnings (A)</b>
<b>Less: Total Statutory Withholdings (B)</b>
<b>Less: Total Other Deductions (C)</b>
<b>NET PAY DISTRIBUTION</b>

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Prepared By (Payroll Administrator / Authorized Representative)

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Approved By / Date