LEASE INVOICE

Invoice No:
Date:
Due Date:

LESSOR (LANDLORD)

LESSEE (TENANT)

RETAIL SPACE / UNIT NO.

PROPERTY ADDRESS

LEASE PERIOD / MONTH

DESCRIPTION	SQ. FT. / RATE	AMOUNT
Base Rent		
Common Area Maintenance (CAM)		
Property Tax (Pro-Rata)		
Property Insurance (Pro-Rata)		
Utilities / Other Charges		

Subtotal
Tax / VAT
Total Due

PAYMENT INSTRUCTIONS & TERMS