

Personal Vehicle Business Use - Tax Substantiation Record

DATE PLACED IN SERVICE:

[illegible]

DATE	DESTINATION & BUSINESS PURPOSE	ODOMETER START	ODOMETER END	TOTAL MILES	BUSINESS MILES	RECEIPT / LOG?

ACTUAL VEHICLE EXPENSES (FOR ACTUAL EXPENSE METHOD)

DATE	EXPENSE TYPE (GAS, OIL, REPAIRS, INS, ETC.)	VENDOR / DESCRIPTION	TOTAL AMOUNT	RECEIPT (Y/N)

Taxpayer Declaration: I declare that I have maintained written, contemporaneous records to support the business use of the vehicle listed above, and that the information recorded in this document is true, correct, and complete to the best of my knowledge.

TAXPAYER SIGNATURE:
DATE: