SMALL BUSINESS STATE AND LOCAL TAX PAYROLL TRACKER

Payroll Template for State and Local Tax Withholding

BUSINESS NAME

FEDERAL EIN

PAY PERIOD BEGIN DATE

PAY PERIOD END DATE

STATE TAX ID NUMBER

LOCAL TAX ID/JURISDICTION

PAYMENT DATE

RUN NUMBER

EMPLOYEE INFORMATION			WAGES SUBJECT TO TAX			STATE TAX WITHHOLDING			LOCAL TAX WITHHOLDING			SUMMARY
EMPLOYEE NAME	STATE (RES)	STATE (WORK)	GROSS WAGES	STATE SUBJECT WAGES	LOCAL SUBJECT WAGES	STATE CODE	SIT WITHHELD	SUI/SDI (EE)	LOCAL CODE	LIT WITHHELD	OTHER LOCAL TAX	TOTAL TAX WITHHELD
		Total:										

PREPARED BY (NAME / SIGNATURE)

APPROVED BY (NAME / SIGNATURE)

DATE APPROVED