SOFTWARE RENEWAL & EXPENSE CALENDAR

Calendar Year

Department / Cost Center

Last Updated

TOTAL ACTIVE SUBSCRIPTIONS

MONTHLY RUN RATE

PROJECTED ANNUAL SPEND

NEXT RENEWAL DUE

Annual Renewal Timeline

JANUARY

FEBRUARY

MARCH

APRIL

MAY

JUNE

JULY

AUGUST

SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER

Subscription & Expense Details

Notes & Action Items