

AGREEMENT FOR COMPILATION SERVICES

This Agreement is entered into on this _____ day of _____, 20____, by and between:

The Provider:

The Client:

1. SCOPE OF SERVICES

The Provider will perform a compilation engagement in accordance with professional standards to assist management in presenting financial information in the form of financial statements. The specific financial statements and periods to be compiled are:

2. OBJECTIVE OF A COMPILATION

The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for them to be in conformity with the applicable financial reporting framework.

3. PROVIDER'S RESPONSIBILITIES

The Provider will conduct the compilation in accordance with professional standards applicable to compilation engagements. A compilation is limited to presenting in the form of financial statements information that is the representation of management. The Provider will not audit or review the financial statements and, accordingly, will not express an opinion or any other form of assurance on them.

4. MANAGEMENT'S RESPONSIBILITIES

Management is responsible for:

1. The preparation and fair presentation of the financial statements in accordance with the applicable financial reporting framework.
2. The design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of the financial statements.
3. Preventing and detecting fraud.
4. Ensuring compliance with the laws and regulations applicable to its activities.
5. Making all financial records and related information available to the Provider.

5. FEES AND PAYMENT TERMS

Fees for the compilation services will be billed as follows:

Payment is due within _____ days of the invoice date. Late payments may be subject to interest at a rate of _____ % per month.

6. TERM AND TERMINATION

This Agreement shall commence on the date first written above and shall continue until the services are completed, unless terminated earlier by either party upon _____ days written notice.

7. GOVERNING LAW

This Agreement shall be governed by, and construed in accordance with, the laws of the State/Jurisdiction of _____.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

PROVIDER:

CLIENT:

Authorized Signature

Authorized Signature

Printed Name

Printed Name

Title

Title

Date

Date