

STARTUP SAAS EXPENSE ALLOCATION WORKSHEET

COMPANY NAME

PERIOD / FISCAL MONTH

PREPARED BY

REVIEW DATE

SAAS TOOL / VENDOR NAME	PRIMARY FUNCTION	TOTAL MONTHLY COST (\$)	DEPARTMENT ALLOCATION (%)				ALLOCATED TOTAL (\$)
			R&D	S&M	G&A	COGS / OPS	

Cost of Goods Sold (COGS) / Hosting & Dev Infrastructure

Research & Development (R&D) Tools

Sales & Marketing (S&M) Tools

General & Administrative (G&A) Tools

Total Expense Allocation