

SUBCONTRACTOR PAYROLL AND PAYMENT AGREEMENT

This Agreement is entered into on _____, 20____, by and between:

Contractor:

Name/Company: _____

Address: _____

Phone: _____

Email: _____

Subcontractor:

Name/Company: _____

Address: _____

Phone: _____

Email: _____

1. Scope of Work and Performance

The Subcontractor agrees to perform the following services and works:

2. Payment Rate and Structure

The Contractor shall pay the Subcontractor according to the following rate structure:

Service / Deliverable Description	Rate (Hourly / Flat / Milestone)	Estimated Total (\$)

3. Invoicing and Payroll Schedule

Payments will be processed based on the submission of invoices and timesheets (if applicable) under the following terms:

- **Invoice Submission Frequency:** _____
- **Submission Deadline:** _____
- **Payment Terms (e.g., Net 15, Net 30):** _____
- **Preferred Payment Method:** _____

4. Tax Status and Withholdings

The Subcontractor is an independent contractor. Consequently, the Contractor will not withhold taxes,

Social Security, or other statutory deductions unless legally mandated. The Subcontractor remains solely responsible for filing and paying all applicable state, federal, and local taxes.

5. Termination and Disputed Payments

Either party may terminate this agreement with _____ days written notice. In the event of a dispute regarding a specific invoice, the Contractor reserves the right to withhold only the disputed portion of the payment while processing the undisputed balance in accordance with standard terms.

6. Agreement and Authorization

By signing below, both parties accept and agree to the terms, conditions, and payment schedules outlined in this Agreement.

For Contractor:

Authorized Representative Signature

Printed Name: _____

Title: _____

Date: _____

For Subcontractor:

Authorized Representative/Individual Signature

Printed Name: _____

Title: _____

Date: _____