



UTILITY INVOICE

Invoice No: _____

Billing Date: _____

Due Date: _____

CUSTOMER INFORMATION

Account No: _____

Name: _____

Billing Address: _____

SERVICE LOCATION & PERIOD

Service Address: _____

Service Period: _____ to _____

USAGE DETAILS

METER NUMBER	PREVIOUS READING	CURRENT READING	MULTIPLIER	TOTAL CONSUMPTION
_____	_____	_____	_____	_____

ACCOUNT CHARGES SUMMARY

DESCRIPTION OF CHARGES	RATE / UNIT	USAGE	AMOUNT
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Subtotal: _____

Taxes & Fees: _____

Adjustments: _____

Total Due: _____

Payment Instructions

Late Payment Policy

