

TELECOMMUNICATIONS & BROADBAND COST SHEET

Company/Branch: Billing Period: Prepared By:

TOTAL ALLOCATED BUDGET

TOTAL ACTUAL COST

VARIANCE

SERVICE PROVIDER	ACCOUNT NUMBER	SERVICE TYPE	MONTHLY BASE COST	USAGE / ADD-ON CHARGES	TAXES & FEES	TOTAL COST	COST CENTER / DEPT
Total:							

Prepared By (Signature / Date)

Reviewed By (Signature / Date)

Approved By (Signature / Date)